

INFORMATION FOLDERS – JUNE 2025

Personalised Information Folder – Portrait Layout

Size: A4

Set Up Fee: All front covers can have a standard block lettering font at no additional cost (no logo, only standard block letterings).

Additional Set Up Fee if required: Logo – R1021.50

Foiling – R1021.50 (gold or silver)

Pricing:

Imitation Leather	A4	-	R470.00
Bamboo Wooden Cover	A4	-	R697.00
Full Genuine Leather	A4	-	R2118.50
Plastic Sleeves (each)	A4	-	R11.50



TO BE COMPLETED:

Plastic Sleeves:

Required sleeves per a folder: _____

Binder Insert:

Interscrews: _____

Ring Mechanism: _____

Folder Layout:

A4 Portrait: _____

Material:

Imitation Leather Cover: _____ available in Maroon/Black/Brown/Green/Blue Colour Required: _____

Bamboo Wooden Cover: _____

Full Leather Cover: _____

Cover Set Up Fees:

Establishment Name / Wording for Front Cover: _____

Standard Block Wording (No fee): _____

Logo Required / Additional Font (R865.00): Embossed: _____

Foiled: _____

Notes:

Prices include VAT. Lead time of order is 10 – 15 working days from date of payment (for larger orders there will be a slightly longer lead time)